

ISPI Michigan Chapter
Job Bank
Job Description Form

Company: Innovative Learning Group (ILG)

Location: Royal Oak, MI

Job Title: Media Developers

Type of Position: Freelance capacity on project-based client work

Contact Person: Lisa Toenniges, President: lisa.toenniges@innovativeLG.com

Responsibilities:

- Programming e-learning course functionality using Flash, HTML, JavaScript, and XML
 - Developing content in e-learning authoring tools such as Articulate, Lectora, Captivate, or other similar tools
 - Assisting with page layouts, improving the visual appeal of courses
 - Developing storyboard templates in PowerPoint that allow an instructional designer to fill in content to be programmed
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Qualifications:

The successful candidate will have many or all of the qualifications listed below:

- Be an experienced media developer in several programming languages and/or authoring tools
 - Be proficient in all Microsoft Office applications
 - Have a minimum of two years of experience in programming e-learning courses
 - Have experience editing, compressing, and inserting media (graphics, audio and video) for appropriate delivery in e-learning
 - Be client-focused, team-focused, flexible, organized, and detail oriented
 - Be able to learn to use new tools quickly with little assistance/supervision
 - Bachelor of Science in computer science or similar field
 - Five years of experience with e-learning authoring tools
 - Experience developing and/or selecting graphics
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